

SELECTING AN EMPLOYMENT VENDOR

Find the community rehabilitation provider that fits your unique needs! "Interview" your potential provider with these questions.

Questions to ask when selecting an Employment Vendor

- What are your steps in the process of finding a client a job?
- How long will each step take in your process?
- What kinds of disabilities does your agency serve?
- What percentage of your clients get (and keep) a job?
- What types of jobs do you get for your clients?
- What is the average length of time before you find a job for your clients?
- What is the average number of hours per week that your clients work?
- What is the average wage earned by your clients?
- What is your agency policy if there is an issue on the job and the job coach is not there?
- What if the client doesn't have transportation?
- Would you help a client pursue self-employment?
- Would you help a client obtain training or postsecondary education?
- Do you ever recommend volunteer or non-paid employment?



Questions that set the Employment Vendor apart

- What other services does your agency provide?
- What makes your agency different?
- What geographic regions does your agency serve?
- How large is your agency and how long have you been in the business?

Questions about the agency's staff

- What kind of experience, training and certifications does your staff have?
- How long have your staff been working at your agency?
- How do staff members keep up with trends in the field?